

New Client Introduction & Sign up Forms

In order to be represented by an attorney before the Department of Labor and or the state of California you must sign a retainer agreement. This sets forth the terms of our relationship. **THERE IS NO RETAINER TO BECOME A LONGSHORE CLIENT.** In fact no fees can be paid until approved by the Department of Labor. 99% of the time, we are successful for our client and the employer pays the fees.

The following are the forms you should sign and return to us.

Retainer Agreement

HIPPA Medical Release (so we can get your medical records)

PMA records release (so we can get your wage earning history)

LS-203 (this form stops the running of the statue of limitations when filed)

Interview sheet (here you can fill in a little bit of what happened to you)

Letter of Representation (this lets us tell the Dept. of Labor we are representing you- you need To sign this – very important)

Mileage Reimbursement (everytime you go to the doctor you are paid for your mileage- you Need to keep track of this)